BLoc Slack Workbench — Thread Review guide

For BLoc Slack Workbench 2.0.8 (Thread Review and its AI setup). Extraction has its own guide. The pictures use fictional Northstar sample files; the files are in the Samples folder that comes with these guides. The walkthrough uses a fictional Northstar Academy export. Offline analysis ran locally with the installed Qwen3 model; the successful report is an actual application output. No Slack messages were sent and no online provider was used.

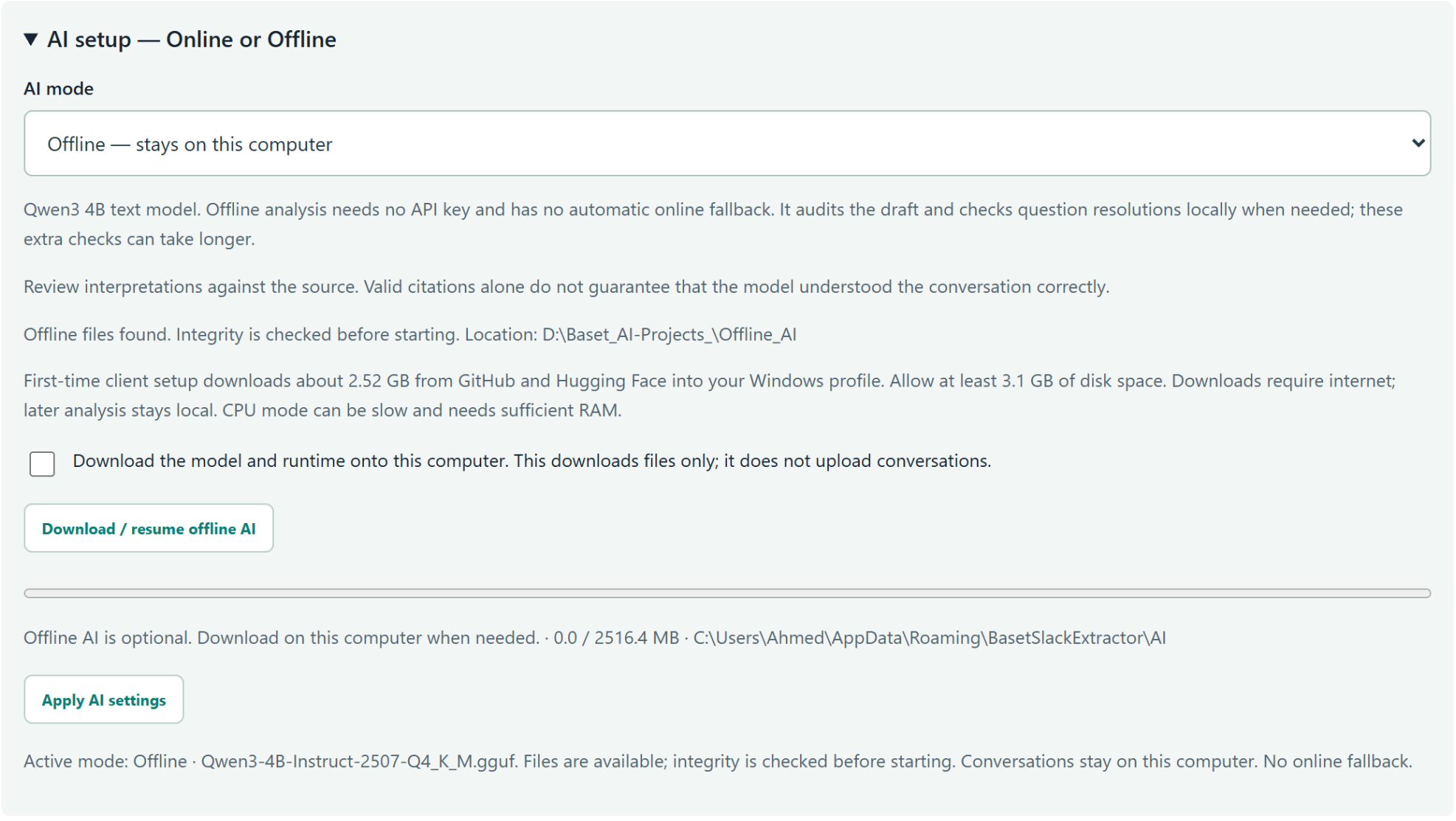
Set up offline analysis

AI mode selects where analysis runs. Choose Offline to use files installed on this computer. Apply AI settings commits the selection; changing a dropdown alone does not activate it. The active-mode notice is the authoritative indication of the applied configuration.

- Download consent permits model and runtime downloads. It does not permit uploading conversations.
- Download or resume offline AI installs or resumes the required local files. The sample machine already had them installed.
- Apply AI settings activates the configuration. After changing modes, apply settings again before analyzing.
- The readiness notice reports whether the required files are available. Integrity is checked before use. Offline mode has no online fallback.

The demonstration used Qwen3-4B-Instruct-2507-Q4_K_M.gguf. Availability and speed depend on the local installation and hardware.

Set up offline analysis screen detail



Set up offline analysis - Original capture.

Understand online provider settings

Online settings are shown for reference only. No key was supplied and no provider request was made. Online analysis sends the selected thread to the applied provider after consent.

- Online provider chooses the supported service or compatible endpoint. An environment-configured option is available only when the application detects configuration.
- Chat-completions endpoint appears for a compatible provider. Confirm the destination before applying it.
- Available online models lists account-accessible choices after loading them. Loading models does not send the imported conversation.
- Enter a model name manually exposes Model name for advanced configuration when automatic listing is unavailable.
- Your API key authenticates requests. Remember my key stores it encrypted for the Windows account; otherwise it lasts until the application closes. Forget saved key removes the saved credential.
- The synthetic-test consent and Test online setup permit a small provider test that may consume API credit. They do not send the imported thread.
- Apply AI settings commits the selected destination and model. Review the active-mode notice afterwards.

The illustration is a configuration reference, not a verified online analysis.

Understand online provider settings screen detail

Online provider

OpenAI

Available online models

Enter your key, then load available models

Load available models

Enter a model name manually (advanced)

Your API key

Enter key — leave blank to keep the current key

Remember my key on this Windows account (encrypted). Otherwise it lasts only until the app closes.

Forget API key

No API key is available.

Send a tiny synthetic JSON test to this provider. It may use API credit; no imported conversation is included.

Test online setup

Online analysis sends only the selected thread to the destination below after your consent. Your provider may charge for API use. Custom providers must support chat-completions JSON mode.

Understand online provider settings - Original capture.

Understand online provider settings screen detail



Understand online provider settings - Original capture.

Understand online provider settings screen detail

Model name

Provider model name

Your API key

Enter key — leave blank to keep the current key

Remember my key on this Windows account (encrypted). Otherwise it lasts only until the app closes.

Forget API key

No API key is available.

Send a tiny synthetic JSON test to this provider. It may use API credit; no imported conversation is included.

Test online setup

Online analysis sends only the selected thread to the destination below after your consent. Your provider may charge for API use. Custom providers must support chat-completions JSON mode.

Understand online provider settings - Original capture.

Import and select a conversation

Select Northstar_Project_Threads.json from the sample folder, then choose Preview import. The actual import produced 30 messages in five threads. Select the terminology thread ending in 1799668800.000000 for the successful walkthrough.

- Paste Slack conversation text accepts local text instead of a file.
- Select a local UTF-8 export accepts JSON or text up to 500 KB.
- Preview import parses the selected input for review. It does not analyze it or send it to a provider.
- Clear review discards the displayed review state. Save exports first.
- Conversation or thread chooses which imported thread is analyzed. The sample terminology thread contains five messages.
- Message cards display author, timestamp, reference and content. Open Slack message links are provenance links; the sample links are fictional.
- Analyze consent applies to the selected thread and active mode. Read the destination statement each time.
- Analyze selected thread begins analysis only when configuration and consent are ready.

Import and select a conversation screen detail

Conversation / thread

C_GUIDE_SAMPLE:1799661600.000000 · 7 messages

Conversation dates: 2027-01-11T10:00:00+00:00 — 2027-01-11T10:09:00+00:00 · 0 undated messages. This is historical source content, not live Slack activity.

▼ Imported messages

Maya

Launch decision — We will launch the instructor portal on 18 January 2027, provided the access tests pass.

1799661600.000000 · m-7d9a4a20e07304b0-0001 · thread C_GUIDE_SAMPLE:1799661600.000000

Open Slack message ↗

Omar

I will test all 12 pilot accounts by 11 January.

1799661690.000000 · m-7d9a4a20e07304b0-0002 · thread C_GUIDE_SAMPLE:1799661600.000000

Open Slack message ↗

Import and select a conversation - Original capture.

Import and select a conversation screen detail

I will test all 12 pilot accounts by 14 January.

1799661690.000000 · m-7d9a4a20e07304b0-0002 · thread C_GUIDE_SAMPLE:1799661600.000000

Open Slack message ↗

Leila

Arabic terminology review is complete for modules 1 and 2. Module 3 still needs review.

1799661780.000000 · m-7d9a4a20e07304b0-0003 · thread C_GUIDE_SAMPLE:1799661600.000000

Open Slack message ↗

AI analysis

☐ Analyze this selected thread locally on this computer. Nothing is sent to an online provider.

Analyze selected thread

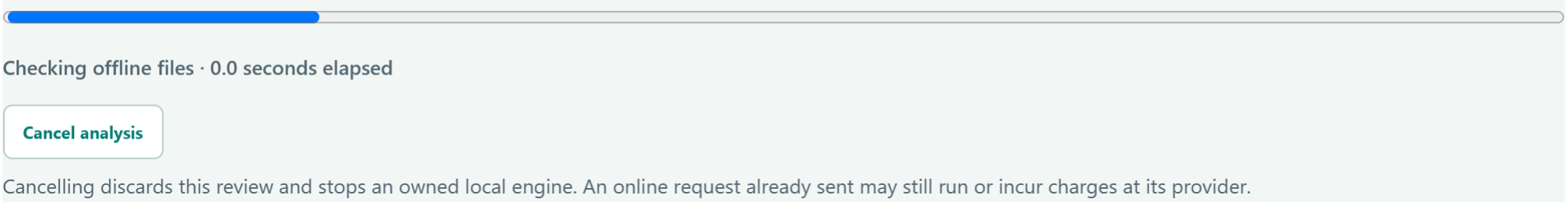
Import and select a conversation - Original capture.

Follow progress and validation

During analysis the application locks relevant inputs to avoid mixing an old result with a changed thread. The progress area reports the processing stage and elapsed time. Cancel analysis discards the current review and stops an owned local engine; a provider request already sent online may still run or incur charges.

The first run on the launch thread failed after about 226 seconds: Owner/deadline is not supported by a cited quote. This was an actual validation rejection. No successful report is supplied for that run. A rejection means the proposed result did not satisfy the evidence checks; it is not proof that the source conversation is invalid.

The second run used the terminology thread and completed. Its final validation stage showed approximately 101 seconds elapsed. Timing is an observation from this machine, not a performance promise.



Follow progress and validation - Original capture.

Follow progress and validation screen detail

Owner/deadline is not supported by a cited quote.

Follow progress and validation - Original capture.

Review the actual findings

The successful report identifies the approved terminology change from track to learning pathway, keeps the course code NS-ONB-2027, and identifies Leila as responsible for the final PDF check. No deadline was stated, so the action item says deadline not specified.

- Summary describes the supplied discussion.
- Decisions lists identified agreements.
- Action items contains work to do, owners and deadlines when supported.
- Unresolved questions and Next steps say None identified in supplied messages in this run. This does not establish that the wider project has no open questions.
- Each evidence link and quoted passage lets the reviewer compare a finding with its source.
- The explicit label indicates the system classified the finding as supported directly by the source. Interpretation and completeness still need human review.

Compare all five messages with the report. The report classifies the unchanged course code and final review assignment as decisions; assess whether those categories suit your process.

Review the actual findings screen detail

summary

- [explicit] Leila initiated a terminology review, specifying that the approved Arabic term for the concept is مسار تعلّم and that the term 'learning pathway' should be used consistently in all learner-facing content.
  m-7d9a4a20e07304b0-0014 ↗

  > Terminology review — Please use learning pathway consistently. The approved Arabic term is مسار تعلّم.

- [explicit] Daniel raised a question about whether the draft invitation email uses 'track' instead of 'learning pathway', asking if that should be changed.
  m-7d9a4a20e07304b0-0015 ↗

  > The draft uses track in the invitation email. Should that change?

- [explicit] Leila confirmed that 'track' should be replaced with 'learning pathway' in all learner-facing copy.
  m-7d9a4a20e07304b0-0016 ↗

  > Yes, replace track with learning pathway in learner-facing copy.

- [explicit] Omar updated the draft invitation email to reflect the terminology change, keeping the course code as NS-ONB-2027.
  m-7d9a4a20e07304b0-0017 ↗

  > Updated the draft invitation. The course code remains NS-ONB-2027.

- [explicit] Maya approved the terminology change and assigned Leila to verify the final PDF for accuracy.
  m-7d9a4a20e07304b0-0018 ↗

  > Approved the terminology change. Leila will check the final PDF.

decisions

- [explicit] Replace the term 'track' with 'learning pathway' in all learner-facing content.
  m-7d9a4a20e07304b0-0016 ↗

  > Yes, replace track with learning pathway in learner-facing copy.

Review the actual findings screen detail

- [explicit] Replace the term "track" with "learning pathway" in all learner-facing content.
  m-7d9a4a20e07304b0-0016 ↗

  > Yes, replace track with learning pathway in learner-facing copy.

- [explicit] The course code NS-ONB-2027 will remain unchanged in the invitation email.
  m-7d9a4a20e07304b0-0017 ↗

  > Updated the draft invitation. The course code remains NS-ONB-2027.

- [explicit] Leila is responsible for reviewing the final PDF to ensure consistency with the approved terminology.
  m-7d9a4a20e07304b0-0018 ↗

  > Approved the terminology change. Leila will check the final PDF.

action items

- [explicit] Leila will check the final PDF to ensure consistency with the approved terminology.

  Owner: Leila · deadline: not specified

  m-7d9a4a20e07304b0-0018 ↗

  > Approved the terminology change. Leila will check the final PDF.

unresolved questions

- None identified in supplied messages.

next steps

- None identified in supplied messages.

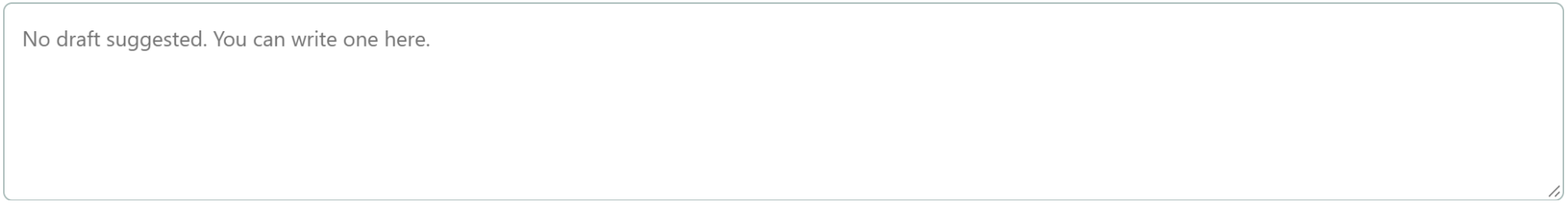
Review the actual findings - Original capture.

Edit and export the reply

Draft reply is an editable, unsent suggestion. This particular successful run produced no suggested reply, so the field is empty and invites the reviewer to write one. Review names, terminology, commitments and omissions before copying it. The application cannot post replies to Slack.

- Export Markdown creates a readable review with source messages and the current edited draft.
- Export JSON preserves structured review data for inspection and reuse.
- The supplied outputs/thread-review.md and outputs/thread-review.json were exported by the application after the successful terminology run. They contain five source messages and the actual analysis.

Keep the original input beside the outputs. Repeating AI analysis may produce different wording and may fail validation. Do not treat this example as a guarantee of exhaustive detection.



Edit and export the reply - Original capture.